



ANNUAL GENERAL MEETING  
MINUTES – SATURDAY 14<sup>TH</sup> SEPTEMBER 2024

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The meeting commenced at 11:50am

1. **WELCOME AND INTRODUCTION**

Phil Parramore, as Chair, welcomed everyone to CGA's nineteenth Annual General Meeting. Phil then invited Rob Wakefield, Chief Executive, to commence the formal proceedings.

Rob confirmed that the meeting was quorate, with over 70 CGA members meeting in the Board Room of Harbour House.

The resolutions received 35 proxy votes prior to the meeting.

2. **APOLOGIES FOR ABSENCE**

Rob advised that apologies had been received, the details of which would be made available on CGA's website following the AGM.

3. **MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING HELD ON 7<sup>th</sup> SEPTEMBER 2023**

Rob asked those Members in attendance to show their acceptance of the minutes of the 2023 Annual General Meeting.

**Members resolved to:**

approve the minutes of the previous Annual General Meeting held on 7<sup>th</sup> September 2023.

4. **ANNUAL REPORT UPDATE**

Rob introduced CGA's Annual Report video which provided members with highlights of CGA's achievements during 2023/2024.

Rob handed over to Craig Garner, CGA's Executive Director of Resources and Company Secretary, who took Members through the formal items requiring their approval.

**5. APPROVAL OF THE DIRECTORS' REPORT AND FINANCIAL STATEMENTS, FOR THE PERIOD ENDING 31<sup>ST</sup> MARCH 2024**

Craig introduced the Directors' Report and Financial Statements for the year ending 31<sup>st</sup> March 2024. Craig provided Members with a breakdown of CGA's income and expenditure during 2023/2024. He confirmed that the Statements had been audited by CGA's external auditors, Beever and Struthers, and had received an unqualified audit opinion.

Craig also confirmed the Statements had been reviewed by CGA's Audit & Risk Committee and had then been approved by the Board before being presented at the AGM.

**Members resolved to:**

approve the Directors' Report and Financial Statements for the period ending 31<sup>st</sup> March 2024.

**6. APPOINTMENT OF STATUTORY AUDITOR**

Craig introduced this item and sought Member approval to appoint Beever and Struthers as CGA's statutory auditors for the forthcoming year.

**Members resolved to:**

approve the appointment of Beever and Struthers as auditors for the forthcoming year.

**7. AMENDMENTS TO CGA'S RULES**

Craig explained that the proposed rule change related to an amendment to reduce the number of Councillor board Members from two to one.

**Members resolved to:**

approve the amendments to paragraphs D2.2, D11.3 and D12.1 of CGA's Rules.

**8. APPOINTMENT OF ASSOCIATION BOARD MEMBERS**

Craig asked Members to approve the appointment of Greig Lees and Allen Barber as Independent Board Members and the re-appointment of David Brown to the Board for a second term of office.

He also introduced Siraz Natha, Councillor Board Member, and Lisa Breeze, Co-Optee Board Member.

**Members resolved to:**

appoint Greig Lees as an Independent Board Member.

appoint Allen Barber as an Independent Board Member.

re-appoint David Brown as an Independent Board Member.

**9. COMMUNITY EMPOWERMENT STRATEGY UPDATE**

Alex Butler, the Chair of Gateway Central Tenants Committee, introduced a video highlighting progress against the Community Empowerment Strategy during 2023/24.

**Members resolved to:**

approve the Community Empowerment Strategy update.

**10. DIRECTOR'S QUESTION TIME**

The Executive Leadership Team answered a range of questions which had been submitted by Members of the Association regarding the delivery of CGA's services.

**11. DATE OF NEXT MEETING**

The Chair of the Board brought CGA's nineteenth Annual General Meeting to a close, thanking those who had attended, and reminded attendees that the next AGM would provisionally take place on Saturday 13<sup>th</sup> September 2025.

The meeting was brought to a close at 12:55pm.