

Moving on





Whatever your reason for wanting to move on, we may be able to help.

16.1 Transfers

If your home becomes unsuitable for your needs, you may want to move. If you would like to transfer from your home into another Community Gateway Association property, you will need to register with Select Move, our property management section.

Select Move staff will show how our choice-based lettings system works, and advise you how you can register your interest in any of the properties we advertise for rent.

Contact Select Move for further details and ask for our *Find out about... renting a Gateway home* leaflet.

16.2 Mutual Exchanges (tenancy swaps)

If you are an assured tenant you have the right to swap your home with another Community Gateway Association tenant, a tenant of another housing association or a council tenant.

You must get our permission in writing before you do this and you may have to comply with certain conditions before an exchange is possible.

Ask your Neighbourhood Housing Team for an application form and a copy of our *Find out about... swapping your home* leaflet.

16.3 Homeswap

This is a national register of housing association and council tenants who want to swap homes. Many housing associations and councils throughout the country take part in the scheme. If you think this scheme may help you, contact Select Move for further details.



16.4 Housing Employment and Mobility Services (HEMS)

This is a national scheme which helps people who want to move from one area to another to get a job. You might be eligible for rehousing under this scheme if you are taking a job outside Preston, or need to move closer to relatives for care or health reasons.

If you think this scheme may help you, contact Select Move for further details.

16.5 Buying your home

You may want to buy your home, instead of leaving it.

If you had the right to buy your home before stock transfer, then you continue to have the 'Preserved Right to Buy' your home.

If you became a tenant of the Community Gateway Association after stock transfer, you have the 'Right to Acquire' your home - unless you live in certain types of housing, such as sheltered housing, that is excluded from the legislation.

For further details about the 'Preserved Right to Buy' and the 'Right to Acquire', ask your Neighbourhood Housing Team for a copy of our *Find out about... buying your home* leaflet.





16.6 Giving up your tenancy

If you want to end your tenancy you must:

- Give us at least 28 days notice in writing
- Give us vacant possession of your home and return all keys to us by midday on the Monday when your notice period has ended. You will be responsible for the security of the property until all the keys are handed in
- Remove all furniture, possessions and rubbish from inside and outside of the property. We may charge you for the removal of anything you leave behind
- Leave your home in good repair, reasonable decorative order and in a clean condition
- Inform all suppliers (gas, electricity, water, phone) of your new address
- Tell us who the suppliers are for the property that you are leaving

- Inform Preston City Council (Council Tax section) of your new address
- Make sure your rent is paid up-to-date.

We will carry out exit surveys with everyone who ends their tenancy. Finding out why people want to move will help us to see if there is anything we can do to improve our service.

If you want to end a tenancy on behalf of a deceased tenant, please contact their Neighbourhood Housing Team.